

Selectboard members: Jay Barrett, Tim Cramer (Chair), Ken Gulick  
Administrative Assistant: Ann Fenton

Guests: John Larrabee (7:00-8:19), Cicely Richardson (7:00-8:19), Bebe Sargent (7:25-7:40)

At 7:00 p.m., Chair Tim Cramer called the meeting to order.

7:00: Review of Minutes: Jay Barrett moved to approve the Selectboard minutes of May 3, 2010. Ken Gulick seconded. The vote passed unanimously.

7:01: ORDERS SIGNED AND CORRESPONDENCE REVIEWED:

1. LETTER FROM FAIRLEE LISTERS TO PROPERTY VALUATION & REVIEW, RE: REQUEST FOR THIRTY DAY EXTENSION TO LODGE THE 2010 GRAND LIST ABSTRACT AND AN EXTENSION FOR GRIEVANCE DAY: The Selectboard noted that an extension is often necessary. Jay Barrett moved to approve the extension. Ken Gulick seconded. The vote passed unanimously. The Selectboard signed the request letter.
2. PURCHASE ORDER FOR ANTI-VIRUS SOFTWARE FROM ALL-ACCESS INFOTECH, LLC: Chair Tim Cramer signed the purchase order.
3. COPY OF LETTER FROM AA TO RICHIE SIMMONS, RE; MOWING AND LAWN MAINTENANCE CONTRACT: The letter confirms the award of the contract, and outlines a payment schedule.
4. POSTER ANNOUNCING THE 4<sup>TH</sup> OF JULY 2010 ORFORD/FAIRLEE PARADE THEME: "Celebrate Our Roots".
5. FAIRLEE PUBLIC LIBRARY: Updates and Board minutes.

7:10: PUBLIC COMMENT:

- JOHN LARRABEE, RE: LAKE MOREY PROTECTIVE ASSOCIATION: John Larrabee reported that the LMPA has requested that Lake Morey Road have a speed study done, with Chuck Wise, Two Rivers Ottawaquechee Regional Commission, as the contact person.

Jay Barrett made a motion to have the AA contact Chuck Wise to notify him that the Selectboard is in favor of a road assessment of Lake Morey Road and to see what the process would be; and that it was noted that the assessment should take place soon after camps start, to collect appropriate data. Tim Cramer seconded. The vote passed unanimously.

7:50: OLD BUSINESS:

- CONTRACT PROPOSAL FROM FORCIER ALDRICH & ASSOCIATES ENVIRONMENTAL ENGINEERS FOR WATER SYSTEM HYDRAULIC ANALYSIS:

In discussion with the Selectboard, Water System Operator Lance Colby explained that the proposal for a hydraulic study is in response to the State Water Survey, which cited the Town's hydrants as being smaller than the size currently required. The hydraulic study, for \$4,500, would tell the capacity of each hydrant, to see if there is a problem; and, if adequate, could save roughly \$100,000 that it would cost to replace with larger hydrants and mains.

The Selectboard noted that the study could also provide information to increase the capacity of the system, which could be a project to consider after the Reservoir bonds are paid.

Jay Barrett made a motion to approve the contract from FA&A. Ken Gulick seconded. The vote passed unanimously.

In further discussion of the water department, the Selectboard recommended that a phased plan for GPS mapping of the water system be budgeted, to start in 2011.

7:35: NEW BUSINESS:

- **DRIVEWAY ACCESS PERMIT, SUBMITTED BY BEBE SARGENT:** The Selectboard members will look at the site, which will be flagged by the applicant at the approximate location of the proposed driveway. To be discussed at next Selectboard meeting.

8:10: OTHER BUSINESS:

- **HEALTH OFFICER, RE:**
  1. **VERMONT LEAGUE OF CITIES AND TOWNS, HEALTH OFFICER CONFERENCE:** Health Officer Jay Barrett reported that the conference was informative, and well organized.
  2. **COMPLAINT OF HEALTH VIOLATION ON A FAIRLEE PROPERTY:** Jay Barrett reported that he visited the site, and plans to send a certified letter citing the violation, that a property owner is required to install a septic system if on the property longer than sixty days. Jay Barrett will also inspect the property to determine if there are additional health violations as reported in a complaint (noted at the last Selectboard Meeting of May 3).
- **BALD TOP ROAD, RE: REQUEST FOR THE TOWN TO GRADE BALD TOP ROAD:** Jay Barrett made a motion that the Town of Fairlee maintains Bald Top Road to Class Four road standards, as per State law. Ken Gulick seconded. The vote passed unanimously.
- **ANNUAL HIGHWAY MEETING:** Chair Tim Cramer and Administrative Assistant Ann Fenton met with VTrans district project engineer, Shauna Clifford, and reviewed the following:
  1. Review of the Annual Plan (which pulls information from the Town Report)
  2. Review of three drafted grants (as noted at the Selectboard Meeting of May 3): Shauna Clifford noted that the Town may not be eligible for additional grants in the current year, because funding is limited and because the Town had two grants in the past year (one which was a two-year grant ending in July 2010 for highway paving on Lake Morey Road). She explained that it is still important to submit the applications, to inform the State of upcoming needs and in case money becomes available.
  3. Road Tour of Lake Morey Road:
    - Viewed paving and guardrails completed to date, using the 2008-2010 VTrans awarded grant; and discussed ongoing needs.
    - Inspected Bridge #3, @ Big Brook: Could use minor substructure repair to wing wall.
    - Inspected Bridge #4, @ Glens Falls Brook: Could use minor superstructure repair.

- Inspected guardrail at Barbieri property: Shauna Clifford recommended that the guardrail be cut off at ground level and be left to act as cribbing, and new 8 foot guardrail (which is two feet deeper than standard) be installed in front of it, using the old rails. She suggested that the whole length, extending to the next property be done.

Jay Barrett made a motion that the AA gets competitive quotes for moving and installing new guardrail on Lake Road at the Barbieri property. Ken Gulick seconded. The vote passed unanimously.

4. Inspected Quinibeck Road at intersection of Hebbard Road, re: Hydraulic Study of culvert: A VTrans Engineer will visit the site, and do a hydraulic study at no cost to the Town. If the project qualifies for a culvert of 36" diameter or larger, the Town could apply for a structures grant.
- LIGHT AT INTERSECTION OF ROUTES 5 AND 244: It was reported that the light is not working. The AA will contact CVPS, who maintain the lights leased by the Town.
  - TOWN ATTORNEY: Jay Barrett made a motion noting that expenditures for legal opinions should be run by the Selectboard first, before contacting the Town Attorney, and that VLCT is a resource that is readily available at no cost to town employees and boards, as part of the Town's membership fee. Ken Gulick seconded the motion. The vote passed unanimously.

REVIEW/SCHEDULE OF FUTURE SELECTBOARD MEETINGS AND AGENDAS:

Next meeting: May 24 (No meeting May 17).

At 8:19, Tim Cramer made the motion to adjourn. Seconded by Ken Gulick, the vote passed unanimously.

Attest: \_\_\_\_\_

Ann Fenton, Administrative Assistant to the Selectboard

Date approved: May 24, 2010