

Selectboard members: Jay Barrett, Tim Cramer (Chair), Ken Gulick
Administrative Assistant: Ann Fenton

Guests: Russell Collins (7:00-8:00), Therese Collins (7:00-8:00), Stephen Hook (7:15-8:10)

At 7:00 p.m., Chair Tim Cramer called the meeting to order.

7:01: Review of Minutes: Jay Barrett moved to approve as amended the Selectboard minutes of April 12, 2010. Ken Gulick seconded. The vote passed unanimously.

7:02: ORDERS SIGNED AND CORRESPONDENCE REVIEWED:

1. NORTHSTAR FIREWORKS, RE: CONTRACT AND BILL: Jay Barrett moved to prepay the Fireworks as per the Northstar Contract, for \$4,500.00, as budgeted. Ken Gulick seconded. The vote passed unanimously.
2. TRANSFER STATION CONTRACT: The signed contract renewal was received from the contractor. The contract has been extended with clarifications; for a partial year, through December 31, 2010, for the purpose of aligning it with the fiscal year.
3. LETTER FROM FAIRLEE LIBRARY BOARD OF TRUSTEES CHAIR, RE: RESIGNATION OF TRUSTEE HEATHER TOULIM: Following the recommendation of the Library Board of Trustees, Ken Gulick moved to approve the appointment of Beverly Wilkins for the remainder of the term until the next election. Jay Barrett seconded. The vote passed unanimously.
4. EMAILS FROM BARBARA DUNCAN, ENERGY COMMITTEE; AND CHRISTOPHER SARGENT, TWO RIVERS OTTAUQUECHEE REGIONAL COMMISSION, RE: AUDIT GRANT NOMINATION:

It was reported that TRORC would likely be willing to audit any municipal building that was nominated regardless of their commitment to make upgrades in the near-term; which had been a concern of the Selectboard in declining the opportunity to nominate a building for the grant at the last meeting.

In discussion, it was noted that the 30% match required by the Town would come out of the Emergency Building budget, and would not exceed \$500.00. It was commented that having the audit in place would qualify the Town to apply for energy improvement grants in the future, and would lead to energy cost savings.

Jay Barrett moved to go ahead with the Energy Audit Nomination, asking Barbara Duncan to submit the form and application for the Fairlee Emergency Services Building; and to make the Library Trustees aware of the grant opportunity for the Library, if they choose to make the nomination; with the idea that the Selectboard would like to use a local, qualified auditor. Tim Cramer seconded the motion. The vote passed unanimously.

The Selectboard noted that they would like to use Jon Haehnel for the Energy Audit again.

The Administrative Assistant will forward the information to the Library, and contact Barbara Duncan.

5. MAY 5TH HEALTH OFFICER CONFERENCE: Tim Cramer made a motion for the Town to cover the cost of the conference. Ken Gulick seconded. The vote passed unanimously.

7:15: PUBLIC COMMENT: NONE

7:15: NEW BUSINESS:

- RAILROAD STATION: AMEND R & S PRODUCE AND FLEA MARKET LEASES, RE: USE OF SPACE, AS REQUESTED BY TENANTS: The drafted amendments, adjusting the amount of space used by each tenant and adjusting the rents accordingly, were agreed to with one revision of wording to be made, and then signed by tenants. Jay Barrett moved to approve the changes to the leases, as proposed by the two tenants. Ken Gulick seconded. The vote passed unanimously.
- FLEA MARKET SIGN: Russell Collins reported that the new sign he had made to fit under the shop sign was made slightly too large. He noted that he might need to temporarily use a different sign than agreed on in regard to the zoning permit. Jay Barrett moved to support both tenants as they straighten their sign situation, knowing the zoning permit governs the sign, which is under the authority of the Zoning Office. Ken Gulick seconded. The vote passed unanimously.
- R & S PRODUCE, RE, FAIRLEE DUMP PASS: Stephen Hook requested to dispose of the store's recycling materials at the Town Dump, particularly corrugated board. In discussion, the Selectboard noted the following:
 - Currently, the procedure is to allow only residents and taxpayers to purchase dump passes.
 - There would need to be a mid-week collection.
 - If allowed, the fees for businesses may need to be higher than residents, to cover the costs of an additional collection time.
 - The change may need to wait until the next fiscal year to budget for, unless it is determined that costs would be fully covered.
 - The Selectboard could survey businesses to determine how many might participate.

In follow-up, the Administrative Assistant will contact Trash and Recycling Contractor Justin Adams to discuss how a mid-week collection might work; and will speak with the Town Clerk regarding the history of commercial use of the dump, and how distribution of dump passes might work.

7:50: OLD BUSINESS:

- LAWN MOWING AND MAINTENANCE CONTRACT: Chair Tim Cramer reported that the lowest bidder was contacted as voted at the last meeting; and that it was determined that his subcontractors were not insured sufficiently to meet the requirements of the bid scope. Jay Barrett moved that the Selectboard award the contract to Simmons Lawn Care, pending verification of proper insurance, and if not sufficient, that the Administrative Assistant be authorized to contact the next lowest bidder. Ken Gulick seconded. The vote passed unanimously.
- ROADSIDE MOWING: The Selectboard will discuss roadside mowing with the Road Contractor.

8:10: OTHER BUSINESS:

- WATER DEPARTMENT, RE: WATER SHUT OFF POLICY: In discussion, the Selectboard noted that it is the Town Water Department's responsibility to determine customers' water shut off locations when needed, and that the customer should not have to pay for the costs of locating. Jay Barrett moved that the Selectboard instruct the Water System Operator to fix, at the Water Company's expense, the shut off issue at the O'Donnell's residence. Ken Gulick seconded. The vote passed unanimously.
- HIGHWAY UPDATE, RE: QUINIBECK: It was reported that the Selectboard received a quote for reclaiming Quinibeck Road for \$4,361.00; and it was estimated that along with grading and chloride the total cost would be about \$6,500.00. Jay Barrett made a motion that the Selectboard move forward with the Quinibeck reclaiming project, because it is a good price, and meets the goals of the recently completed engineering study for the road; and that the funding would be from the Highway Budget for Special Projects, if available, or otherwise from the Capital Budget for Highway or Resurfacing. Ken Gulick seconded. The vote passed unanimously.

REVIEW/SCHEDULE OF FUTURE SELECTBOARD MEETINGS AND AGENDAS:

Next meeting: April 26. Future meeting agendas to include: 1.) Follow-up meeting of Water Advisory Board, re: bylaw review and revisions. It was noted that mapping of the water system should also be discussed and budgeted.

At 8:50, Tim Cramer made the motion to adjourn. Seconded by Ken Gulick, the vote passed unanimously.

Attest: _____

Ann Fenton, Administrative Assistant to the Selectboard

Date approved: April 26, 2010