

Selectboard members: Jay Barrett, Tim Cramer (Chair), Ken Gulick
Administrative Assistant: Ann Fenton

Guests: John Haehnel (8:00-8:45), Bill Weale (7:15-8:25), Georgette Wolf-Ludwig (7:15-8:25)

At 7:05 p.m., Chair Tim Cramer called the meeting to order.

7:06: Review of Minutes: Ken Gulick moved to approve the Selectboard minutes of March 29, 2010. Jay Barrett seconded. The vote passed unanimously.

7:07: ORDERS SIGNED AND CORRESPONDENCE REVIEWED:

1. COPY OF LETTER TO LAKE FAIRLEE ASSOCIATION FROM AA, RE: APPOINTMENT OF DAVID MATTHEWS AS FAIRLEE REPRESENTATIVE TO LFA
2. MEMO FROM ZONING ADMINISTRATOR/E911 COORDINATOR, RE: NAMING OF PRIVATE ROADS: AA will research requirements for warning.
3. VERMONT RURAL FIRE PROTECTION TASK FORCE, HYDRANT GRANT PROGRAM: AA will forward materials to Fire Chief for review.
4. VERMONT LOCAL ROADS PROGRAM WORKSHOP: Maintaining Gravel Roads: The Selectboard recommended that the road contractor attend the workshop, and noted that his time to attend can be compensated at his hourly labor rate.
5. SOLID WASTE IMPLEMENTATION GRANT, FOR HAZARDOUS WASTE COLLECTION: The AA reported that the grant application, as approved by the Selectboard in a prior meeting, was approved. It was also noted that the Town has received the grant for at least the past three years. Jay Barrett moved to authorize that the Chair sign the grant. Ken Gulick seconded. The vote passed unanimously.
6. LIQUOR LICENSE: HOLY MACKEREL: Jay Barrett moved to authorize that the Chair sign the liquor license. Ken Gulick seconded. The vote passed unanimously.

7:30: PUBLIC COMMENT:

- TOWN CLERK GEORGETTE WOLF-LUDWIG, RE: ANNOUNCEMENT OF HEALTH OFFICER CONFERENCE MAY 5

7:31: NEW BUSINESS:

- BUILDING COMMITTEE: In discussion, a list of potential members included Bill Weale, David Matthews, Lisa Hinsley, Don Weaver, and Georgette Wolf-Ludwig. It was also noted that additional participants might include Kathleen Monroe, Timothy Price, Paul Sargent, John Larrabee, and Shirley Godfrey. Regarding energy matters, Barbara Duncan and John Haehnel would like to participate.

In discussion, the following points were made:

1. Fundraising would be essential, in that most improvements would likely not be able to be funded by taxes because they are not essential services. It was noted that the Town has

other needs for improvement, which must be balanced; such as Railroad Station painting and roofing, and Water Department system upgrades.

2. The Town Hall Theater is unique and could be of particular interest to businesses to support. It has a capacity of 300+ people, and the flexibility of a large space with a stage and moveable seating. Jay Barrett commented that the Town of Fairlee has many assets, unique to a town of its size including its water system, town beach, Emergency Services Building, Railroad station property, largest town forest in the area, and one of the best libraries.

The Building Committee plans to have a first meeting in mid-May, and will follow-up with a list of members to the Selectboard.

- **ENERGY AUDIT GRANT PROPOSAL:** Energy Committee member John Haehnel explained that the Selectboard needs to determine which town building has the best opportunity for utilizing the energy audit; and needs also to consider grant the requirements of a 30% town match, and a commitment to future implementation. It was also noted that preference may be given for heating systems more than 15 years old, and to buildings which are highly visible. In discussion, it was concluded that the Emergency building has the greatest need for efficiency improvements; however it does not fit the criteria of serving being highly visible; whereas the Library is visible but the building does not have much of an opportunity for efficiency improvements. It was also agreed that because the Town has made a commitment to implementing the recommended improvements of the recent Town Hall Audit, dividing efforts across buildings could be counter productive. The Selectboard decided to pass on the opportunity to apply for the grant because of the lack of fit.
- **TOWN HALL EFFICIENCY UPDATE:** John Haehnel noted the following:
 1. The Scottish Dancers would like to make improvements to Town Hall in appreciation of the use of the space, as follows (It was noted that there would be small materials cost, but no labor cost):
 - Closing the shafts from the basement to the top floor, with rigid foam and canned foam.
 - Using the old window frames found, replace the black plastic with clear plastic; and install every winter.
 2. Other Audit recommendations to be acted on:
 - Programmable thermostats: To be installed by a licensed electrician, with consultation with John Haehnel, regarding optimum location.
 - Bulk Head Door: John Haehnel offered to consult with the contractor.

8:45: OLD BUSINESS:

- **FURNACE SERVICE CONTRACT:** The AA suggested that the Selectboard consider delaying entering into a furnace service contract until summer, in order to coordinate the contract start date with the month that the companies offer fuel pricing. It was explained that if the Town chose a different company for fuel deliveries, the prior company would no longer honor the service

contract. Jay Barrett made a motion to postpone entering into a fuel service contract for a few months. Ken Gulick seconded. The vote passed unanimously.

- **RAILROAD STATION LIGHTING: REVIEW OF ELECTRICAL CONTRACTOR QUOTES:** Following comparison of quotes, Jay Barrett made a motion to contract with Cramer Electric for the quote provided to the Town. Ken Gulick seconded. The vote passed unanimously, with Tim Cramer abstaining. In follow-up the AA will ask Reg Cramer if there could be any energy saving rebates.

8:50: OTHER BUSINESS:

- **CARROLL CONCRETE:** Request to park a mixer truck and a pump truck at the Emergency Services parking lot on the date of May 14, in which they are holding a conference at the Lake Morey Inn. The purpose is for advertisement and to direct traffic. The Selectboard approved on the condition that the Fire Chief and Upper Valley Ambulance approve.
- **TERRY HILL:** Request from a business to make a delivery to Terry Hill, asking if the road posting has been lifted. The Selectboard agreed, and noted that the road postings signs would be removed tomorrow.
- **TRANSFER STATION:** Jay Barrett made a motion that the AA draft a letter to be reviewed by the Selectboard, to the trash and recycling contractor regarding clarifications of the contract, and the annual bidding process. Ken Gulick seconded. The vote passed unanimously.
- **PAINTING QUOTES, RE: TOWN HALL EXTERIOR PAINTING OF FRONT SIDE:** The AA will follow-up for request of a comparative quote, and references for the contractor quote received.

REVIEW/SCHEDULE OF FUTURE SELECTBOARD MEETINGS AND AGENDAS:

Next meeting: April 12.

At 9:13, Jay Barrett made the motion to adjourn. Seconded by Ken Gulick, the vote passed unanimously.

Attest: _____

Ann Fenton, Administrative Assistant to the Selectboard

Date approved: April 12, 2010