

**DEVELOPMENT REVIEW BOARD: APPLICATION FOR CONDITIONAL USE PERMIT**

P.O. Box 95, Fairlee, Vermont 05045  
802-333-4158

Tax parcel # \_\_\_\_\_

Permit # \_\_\_\_\_

Applicant/Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Provision of Zoning Ordinance in question: \_\_\_\_\_

\_\_\_\_\_

Change from: \_\_\_\_\_ (Present use) To: \_\_\_\_\_ (Proposed use)

**The following must be submitted with this application:**

- 1. Application Form A-1.
- 2. Copies of approved Sewage and Access Permits when applicable.
- 3. A complete copy of any Zoning/Building Permit (Form Z-1) if relevant to this matter.
- 4. A plot plan (see Instructions and an Example Plan on reverse of this sheet).
- 5. Fee: \$75.00 + \$10.00 recording fee.

Signature of Owner/Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**For Office Use Only:**

Fee Paid: \_\_\_\_\_

Date and Signature of Authorized Town Official

Date of DRB Decision: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Other Action: \_\_\_\_\_

Building/Zoning Permit #: \_\_\_\_\_ Date Issued: \_\_\_\_\_

## **PLOT PLAN INSTRUCTIONS AND EXAMPLE:**

A plot plan is required to complete your permit application. The following items must be included:

1. Location of property. Show roads, by name, and any natural landmarks. Indicate NORTH on your drawing.
2. Show the names of abutters to all sides of your property, including those across the road.
3. Indicate buildings by exterior dimensions (include foundation footprint and drip edge dimensions). The map should be drawn to scale and the scale indicated. All dimensions given should be accurate.
4. Show the location and size of the septic system and water supply system (including municipal water).
5. Show the location of driveways and parking areas. Indicate traffic flow.